

BURNS PARK PTO
General Meeting – Draft Minutes
October 20, 2016

Executive Board Members Present: Alexis Braun Marks, Kristie Martin, Jenn Monk-Reising, Jill Schloff, Marie Todd, Dan Hamalainen, Brian Hayden, Amy Huang, Jane Montas, Janet Simpson, Dee Lamphear, Molly Crankshaw

Staff Present: Chuck Hatt, Sandy Kreger, Misty Noble

Others Present: Erika Boehnke

Meeting called to order at 6:05 pm by Marie Todd

Executive Board Updates:

President- Marie Todd

- Motion to approve the November Minutes. Unanimously approved.
- Golden Apple request to Approve—Sari Mills and Mary Roderique, in an effort to encourage self-care and being considerate, requested Iron Gate 2 pack bigfoot tray 16x32 boot trays for under the benches outside of their classrooms. At a total cost of \$168.52 needed ASAP. Discussion including why they weren't using the lockers, what the needs of the other two kindergarten teachers were, and was it really in the spirit of the Golden Apple, or should be be another line item it can go under?

Motion to approve \$170 for Mills and Roderique to purchase of the boot trays.
Unanimously approved.

- Family to Family giving gave to 63 families \$89 gift cards in December.
- Hospitality Committee coordinated a great holiday staff and teacher luncheon
- Special interest fair is coming up—Thanks to James Boardman for making it a fun activity
- Science Olympiad, still looking for coaches. Valerie Taylor is the chair.
- JoLynn is leaving on sabbatical and so is no longer able to serve as Volunteer Co-Coordinator. Although she will be back next year, and is willing to hold an at-large position there is a question as to whether she needs to officially resign given that at present she has no children enrolled at BP. Marie will check with John Pottow.
- New February PTO Meeting Scheduled for February 16th at 6:30pm
- Burns Park Run updating website and registration opens Feb 1st
- Enrichment committee, is asking for parents to help build the database/resource list, sign up on the google document

https://docs.google.com/forms/d/e/1FAIpQLSdKjVi6cMEDO_8AonAP-

[Jwvz5cHRUG5zvGtBR0pyXITEBXjMg/viewform?c=0&w=1](https://www.galaxy.com/HRUG5zvGtBR0pyXITEBXjMg/viewform?c=0&w=1) contact Cindy Woo with questions.

- We had a meeting about making Movie Night and other after school activities more inclusive, with the possibility of asking for a larger allocation of money to add to the line item of taxi services and defining the purpose.

Fundraising Coordinator- Jenn Monk-Reising

If you see Laurel Schroeder, please thank her for taking over Movie Night. She is making things digital and it is going well. \$681 earned for the last movie night. Need to identify an individual for the Burns Park run to help with the day of and securing fundraising and sponsorships. In the past, have worked with Kathy Brzoznowski who is stepping out of the roll. Asking someone who is interested in taking over for Kathy. The three chairs are being wonderful and stepping up, but it would be nice to have an extra set of hands, especially given that on the day of, Jenn will be out of town.

Volunteer Coordinator- Jane Montas

Not much to update on. Sign-up hub is still going well. Interest sheet, that Stephanie added, has been an easy public way to sign up and express interest. Question from Misty Noble about whether one time events could be added to Sign-up Genius. Comment about a possible training session for teachers and new room parents in August or early September next year might be helpful. Signups for big events will all go through the hub.

Treasurer- Dan Hamalainen

For this time of year, income outpaces the expenses. Many expenses have not come in, but as events start to come in for the spring this will start to balance out. Discussion item regarding 1st grade class to visit the Hands On Museum after their project lead the way. Specifics were missed during fall planning, but now with specifics we are requesting an addition to the field trip line \$750 to cover the cost when it does come in.

Motion to add \$750 to the field trip budget. Unanimously approved.

Dan will email to confirm and work through details.

Question regarding the line item of *Burns Park Bucks*. Businesses used to earmark a percentage of purchases made with brand credit cards to go back to the school. Currently not as popular, only Kroger and a few others still do this, so it brings in very little, but remains a line item in the budget.

Other Announcements from the floor

- Misty Noble—thanks for approving the Golden Apple. Will be a great way to end the year. Ms. Noble is happy to share the music file for public listening, but not public file sharing.

- Jenn Monk-Reising reminded that Burns Park Players does small grants for performing arts based activities in the public schools.

Additional updates

- In conversations with teachers to address other classroom enrichment possibilities, the Enrichment committee found that there continues to be a need for additional technology in the classrooms. With our increased student numbers and the changes in classroom distribution by grade levels, our teachers requested additional iPads and Chromebooks to allow students to share more equitably.

Asking for ~\$247.91/book + \$99 district fee for programming and service for 12 Chromebooks. $\$2974.92 + \$1188 = \mathbf{\$4162.92}$ for the purchase of the 12 books.

PTO goal is to have 6 iPads per classroom in grades 1-2. With changes in classroom distributions, the first grade teachers requested 6 additional iPads at a purchase cost of **\$600 each for a total purchase of \$3600.**

Total need is \$7762.92 to supplement the classroom technology. One time expenditure to supplement and support the technology.

Discussion Is this based on enrollment changes? Principal Hatt indicated that it has more to do with how we are staffed but also how instruction has changed as they learn to leverage the technology, moving it up the priority list.

There is a need for capacity planning, consider the life span, what do we really need to spend every year? Would it be best to meet with Chuck in August prior to finalizing the budget. Discussion of refresh. Don't at present have a way to model it.

What is the district plan? Principle Hatt indicated that while there is a plan, he didn't have it with him at present. While there are some schools that can provide 1:1 computing, studies have shown that blended learning is a better way to deliver instruction. Burns Park has invested in our infrastructure and is looking at models for how we assign computers and project based learning.

What are we signing up for and is that really our responsibility as a PTO? Are we looking at bring your own device but then it brings in issues of equity. Are we providing what the district should be, or just subsidizing to get us to a to a 1:2 ratio.

Brian Hayden indicated that he would be willing to work with Sylvia to model a strategic refresh program. Noting that we want to be careful of the precedent that we are setting by making this as a large line item in the budget. When does the district come into play, this should be in addition to but not in lieu of.

Motion to approve \$7,800 as an additional expenditure to the 2016-17 budget. Amended to include that it would be approved with the understanding that we will model and plan for technology refresh. Unanimously approved.

- BPWL liaison update from Brian Hayden. Planning an ask for the week of Feb 13th, approved by Jenn. There are two new board members. New ask materials will highlight student experiences. Planning additional survey and need to meet to discuss the goals.
- Classroom enrichment committee-Help us build the database, and complete the google form today at: https://docs.google.com/forms/d/e/1FAIpQLSdKjVi6cMEDO_8AonAP-Jwvz5cHRUG5zvGtBR0pyXITEBXjMg/viewform?c=0&w=1

Principal's remarks

- Per the MLive Article about the January 18th School Board Meeting there was a briefing on the sinking fund millage proposal. Schools can only use sinking funds for the repair and maintenance of facilities and buildings. Dr. Swift is proposing an increase to the sinking fund millage taxpayers currently pay. There are three main pressing needs, she says:
 - Renewal, repair and replacement of infrastructure at 32 school buildings with an average age of 60 years.
 - Expansion of facilities to meet housing growth demands.
 - Complete 2015 bond work, like elementary playgrounds, auditorium repairs, security enhancements and outdoor learning spaces.
- Addition of a young fives program. Meet with Dawn regarding the current four sections of kindergarten. They appear on board for one of those sections becoming a young fives classroom. We have been approved for in-district transfers, so it looks like it will happen for this fall. There are some staff in the building who have already expressed interest.
- 2 professional development foci— Differentiated math instruction which is a district initiative. Have identified 2nd grade parents who are interested in working with teachers to help with differentiating math. Professional development to address the self-contained classroom with autism spectrum students. Working with the Judson center, through general education where teachers gain a foundational understanding of what drives behaviors and how to address them. Understanding problematic behaviors, are often logical responses to a set of environmental conditions. How to carefully describe behaviors, and to understand the antecedents, and not how to feed into them. Additionally, Vicki James, from the district, has been placed at BP and is a huge resource. Striving to take challenging behaviors and replace them with positive behaviors.

- Project lead the way ends in march.
- Mr. Jackson will likely be leave at the end of the year for family reasons. Would like to find some way to recognize him.
- Parking lot is a little better, Need new signs in the parking lot.
- Rescheduled assembly for the MLK day due to school closing. Legacy and unfinished work of Dr. King and how the dream is not fully realized. Political activity for tomorrow.

Additional Announcements-

Noreen is going on maternity leave. Will need some additional assistance in the lunchroom.

Meeting Adjourned 7:35

Respectfully submitted by Alexis Braun Marks, Secretary