

BURNS PARK PTO
General Meeting – Draft Minutes
May 19, 2016

Executive Board Members Present:

Brian Hayden, Dan Hamalainen, Lauren Kinsharf, Helen Levy, Jane Montas, John Pottow, Jill Schloff , Marie Todd, Chuck Hatt

Staff Present: Sandy Kreger, Janet Simpson, Molly Crankshaw

Others Present: Erika Boehnke, Alexis Braun Marks, Tamanika Terry Steward

Meeting called to order at 7:03 pm by Sylvia Marino

- 1. Review of April Minutes**
John moved to approve the minutes, Helen second. Approved unanimously.
- 2. Treasure report from Dan Hamalainen:**
 - a. Expenses are catching up with income.
 - b. Income will go up with Ice Cream Social money rolling in.
 - c. All expenses are due before June 30th. All committees should know that they have to get expenses in by then, or they can't be paid until next year.
 - d. Dan estimates that we'll have a net positive contribution to the bottom line this year
 - e. Board members asked a few questions; Dan answered them – nothing spectacular to report.
- 3. Golden Apple / Field Trips**
 - a. Several invoices for non-approved field trips have been submitted. Helen suggests we pay for these out of the field trip budget and offers to participate in establishing a better system for communication with teachers. In the meantime, let's put them under 'field trips' instead of Golden Apples.
 - i. \$120 for a speaker already happened.
 - ii. ~\$400 for a trip to Leslie Science Center
 - b. John moved to approve both. Approved unanimously
- 4. Funding Requests**
 - a. Myung Shim requested a special kind of ladder for servicing projectors and stuff that's up high. Everybody agrees that she's awesome and works hard. There was some debate about the right mechanism for funding it and who should own it and where it will be kept. Sylvia moved to approve the ladder with a \$400 limit. Marie second. Approved unanimously.
 - b. Mr. Jackson requested a cart for carrying tables. John moved to approve the ladder with a \$300 limit. Helen second. Approved unanimously.
- 5. Chair Updates:**
 - a. Fundraising: Someone on the Summer Fest committee offered to partner with us on a Summer Fest event in Burns Park. Big Top – August 23, 24, 25. Do we want to sell parking in our parking lot as a fundraiser? Jenn is willing to run it. Chuck approved use of the parking lot. Everyone liked the idea – go for it!
 - b. World Language Program: Jill suggests that it's not in the PTO's interest to merge and take on the program. We're hoping the district will step in and offer support, and the PTO can continue to offer other types of support. Momentum behind the program seems to be slowing.

- i. Chuck's update on the program: some generous donations came in and funded the program, which was incredible, but we're going to end the year with close to \$0 in the bank. Chuck talked about the recovery our school district has made based on increased enrollment. In some ways, special program enhancement is the reason that's working, so it's not crazy to think K-5 language instruction will be more of a standard offering.
- ii. John's take: sounds like this year was a big success. In a post-Polishelli era the organization was able to cover expenses for a full year of Spanish language instruction. Bravo!

6. **Presidents' Report:** Lauren Kinsherb reviewed activities since the last meeting:
- a. Successful Burns Park Run. Fire, too, which was unfortunate. The committee is working on financial results and will send a report to the board. Chuck offered to house the materials in the basement of the school.
 - b. Teachers Luncheon was lovely.
 - c. Science Olympiad: 27 medals for Burns Park. They are going to do an awards ceremony next Friday.
 - d. Upcoming events: Field Day.
 - e. Taxi Fund Over-run: teachers have been informed that we can't do any more taxis this year. If there are extenuating circumstances, then we're open to funding rides.
 - f. Preserving artwork on the walls: Kate is doing a review of existing walls and will report back on anything that needs to be saved when they paint the building this summer.
 - g. Golden Apple policy for next year: If you request anything more than \$250, then you need to come present your idea to the PTO. Lauren updated that form and it's up on the site.
 - h. Field Trips: We need to get a better handle on what trips will be funded.
 - i. Community Service: The park clean-up was a success, in spite of low participation. Funding from Lunches with Love is available to be diverted, but we need to do some thinking about how we want to embrace 'service' as a community. Chuck delivered a soliloquy on the value of service that almost made me cry. John suggested that we just need a committee and a budget and everybody generally nodded their heads. Jane moved to form a service committee. Approved unanimously...if the standing service committee wants to work through PTO.

7. Board Elections

- a. John put forth a slate nominations (see below). Helen second.
- b. Lauren asked for any last minute nominations. None arose. Lauren closed the floor to new nominations.
- c. Slate of nominations was unanimously approved.

President-elect (2017/18):

Jennifer Monk-Reising (jmonkreising@gmail.com)

Jill Schloff (jschloff@gmail.com)

Treasurers:

Dan Hamalainen (hamalainen@yahoo.com)

Jane Hollingsworth (janeholling@yahoo.com)

Secretaries:

Alexis Braun Marks (alexisbraunmarks@gmail.com)

Amy Huang (amyhuang2008@gmail.com)

Volunteer Coordinator:

JoLynn Montgomery (montgomeryjp@yahoo.com)

Jane Montas (janemontas@gmail.com)

Fundraising Coordinators:

Jennifer Monk-Reising (jmonkreising@gmail.com)

At-large Executive Board members:

Molly Crankshaw (cranksh@aaps.k12.mi.us)

Brian Hayden (brianhayden11@mail.com)

Dee Lamphear (deelamphear@gmail.com)

Kristie Martin(kristinemartin@mac.com)

John Pottow (jaepottow@hotmail.com)

Janet Simpson(simpsonj@aaps.k12.mi.us)

Laura Whitridge (lwhitridge@yahoo.com)

Past Presidents

Lauren Kinsherf (laurenkinsherf@yahoo.com) Sylvania Marino (smar@umich.edu)

8. Principal's Report

- a. Sandy Kreger came to thank the PTO, especially around the Holocaust survivor presentations. Lots of love all around.
- b. Thank you for passing the millage – here's what the superintendent thinks we'll be spending it on:
 - i. 5 more days on the calendar next year. Shorter days, longer year.
 - ii. Project Lead-the-Way will be at Burns Park next year.
 - iii. Continued program enhancement
 - iv. Teacher salaries
 - v. Rainy day fund
 - vi. Buildings & Grounds

9. Miscellaneous New Business

- a. John suggests that we stop carrying money or balances forward across fiscal years. All funds should be 'unrestricted'.
- b. The PTO would like to thank Shawn & Colleen & Helen for their service. For all of the staff who participate. For the behind-the-scenes contributors.

The meeting was adjourned at 8:58pm.

Respectfully submitted,

Brian Hayden
Back-up Secretary