

**BURNS PARK PTO
General Meeting – Draft Minutes
January 15, 2015**

Executive Committee Members Present: Dan Hamalainen, Lauren Kirnsherf, Helen Levy, Sylvia Marino, Jennifer Monk-Reising, Ken Polsinelli, Rabindar Subbian,

Staff Present: Chuck Hatt, Misty Noble, Kate Higgins

Others Present: Jill Schloff, Janice Williams Miller, Tammy Naha, Kathy Brzoznowski, Rekha Desai, Bridget Held, Miriam Wasserman, Laura Hayden

Meeting called to order at 7:04 pm

Introductions

AGENDA

- 1. PTO President's Report**
 - a. President's Remarks

- 2. Required Organizational Business**
 - a. Rabindar noted that there is a quorum present.
 - b. Approval of minutes of November 20, 2014
Motion to approve minutes w/edts – Lauren Kirnsherf, second – Rabindar Subbian, approved unanimously

- 3. Proposals, Reports and Presentations**
 - a. Humanities Presentation – Ms. Higgins and Ms. Noble
 - i. Teaching of Literacy, Math, Social Studies and Science through the special area teachers.
 - ii. Create activities that help clarify, develop, enhance, and enrich these topics for our students.
 - iii. Use Humanities Unit to engage students in the multitude of cultures that are present at Burns Park.
 - iv. Examples of specific activities, projects and student experiences.

- v. Specials teachers all on the same page with a tightly coordinated approach to teaching units.

4. Member Proposals

a. New Business –

- i. Sleds – we are in need of new sleds. Lauren will reach out committee chairs to follow up.
- ii. January Meetings – please change future meetings in January to 6 pm to accommodate BP Players

5. PTO Committee Chairpersons Remarks

i. Treasurer's Report

- 1. Taxes have been filed timely.
- 2. Current Budget Update (See Attached)
 - a. Revenues appear ahead of schedule
 - b. Capital Campaign for Playground - separate account
- 3. Review Outstanding Fund Balance at YE
- 4. Audit Activity
 - a. Auction Reviewed – Dan Hamalainen
 - i. Receipts match collections
 - ii. Expenses match receipts
 - b. Year End Review – Brian Hayden will review all expenditures against receipts at year-end

ii. Fundraising Committee Report – Jenn Monk-Reising

- 1. Kathy Brzoznowski leading fundraising effort for Burns Park Run
- 2. Probility has again agreed to be title sponsor
- 3. Playground
 - a. Feb. 15th – last day to order bricks

6. Principal's Report

a. Principal's Remarks

- i. Playground – Board of Education presentation.
 - 1. District-wide effort to invest in playgrounds
 - 2. Burns Park selected as one of four schools for this year
 - 3. Permission requested to use vendor of choice
 - 4. Request to engage with and support other schools in their efforts

5. Vote at next board meeting
- ii. Healthy eating committee has been very active
 1. Partnering with Whole Foods and Lucky Market
- iii. Khan Academy – Registration for our students is almost complete. Some K and 1 classes remaining to register.
- iv. Reading Club – Gains most pronounced when supplemental support and intervention is fully connected to classroom activities. We are experiencing significant performance gains in reading as a result of our reading interventions.
- v. Friday, January 23, 2:30 pm – Celebration of Dr. King
- vi. Responsive Classroom Training – additional funding provided by the District (responsiveclassroom.org)
- vii. Design by Learning – received grant to have 15 teachers participate
- viii. Library Advisory Group – engaging students to gather feedback
- ix. Safety Committee
- x. District – reviewing literacy initiative; several Burns Park teachers will lead in this initiative
- xi. Spanish Instruction –
“It’s good to be a Penguin!”

The meeting was adjourned at 7:57 pm.

Respectfully submitted,

Kenneth P. Polsinelli, Co-Secretary