

**BURNS PARK PTO  
General Meeting – Draft Minutes  
October 16, 2014**

Officers Present: Rabindar Subbian, Molly Crankshaw, Jenn Monk-Reising, Dan Hamalainen, Jen Denzin, Helen Levy, Laura Whitridge, Sylvia Marino, Lauren Kirnsherf, Marie Todd,

Staff Present: Chuck Hatt

Others Present: Jill Schloff, Courtney McCreadie, Matt Toschlog, Gwen Harrigan, Brian Hayden, Noreen Aziz, Rekha Desai

Meeting called to order at 7:06 pm

**AGENDA**

- 1. PTO President's Report**
  - a. Review Annexation materials and information from PTO Council and AAPS
  - b. Review cost analysis by Stauder, Barch & Associates, Inc. (Attachment #1)
  
- 2. Required Organizational Business**
  - a. Rabindar noted that there is a quorum present.
  - b. Consent Agenda
    - i. Approval of Meeting Minutes 09/17/14
    - ii. Affirmation and recording of Executive Board actions since last PTO General MeetingMotion to adopt agenda by Rabindar, second by Helen, unanimously approved.  
Motion to approve by Helen, second by Marie, unanimously approved.
  - c. PTO Events Notification to Principal Hatt
  
- 3. Proposals**

None presented.
  
- 4. Member Proposals**

- a. Request to PTO for further investigation and inquiry;  
Classroom and Computer Upgrade  
General discussion regarding equipment, utilization,  
resources and Math Program.  
Motion to table discussion by Ken, second by Dan,  
unanimously approved.
- b. PTO Alumni Email List – suggestion to start and maintain  
an alumni email list by PTO
- c. Game Day Fundraising - general consensus is to re-  
evaluate for future years and consider canceling after this  
season.
- d. Other Business – discussion of BP audit process, and  
audit requirements for cash activities. Helen described  
process for reviewing of expenditures and financial  
transparency including independent reviews by multiple  
persons.

**5. PTO Committee Chairpersons Remarks**

- a. Treasurer Update/Report- Helen reviewed the Budget  
Presentation and the format of the Treasurer's Report
- b. Committee Chair Updates/Report - none

**6. Principal's Report**

- a. Principal's Remarks – Chuck reviewed the Guiding  
Principals for a Responsive Classroom and the biggest  
need he has learned is compassion.

The meeting was adjourned at 8:38 pm.

Respectfully submitted,

Kenneth P. Polsinelli, Co-Secretary