

**Burns Park PTO  
DRAFT Meeting Minutes  
Board Meeting  
1/16/14**

**Officers Present:** Jen Denzin, Jennifer Monk-Reising, Helen Levy, Marie Todd, Jenny Freisthler, Corry Berkooz, Laura Whitridge, Courtney McCreadie, Lauren Kinsherf

**Staff Present:** Chuck Hatt, Molly Crankshaw

**Others Present:** Rabindar Subbian

The meeting was called to order at 7:01 by Jen Denzin.

**1. Approval of the Minutes**

- The minutes from the November meeting were approved

**2. Principal's Update** – Provided by Mr. Hatt

- Burns Park will be offering 6 additional seats in each grade through the school of choice program. This will allow the empty classroom to be used and the school to make thoughtful decisions on whether split grades will be used
- Snow removal has been challenging with the large snow storms. The city owns the sidewalk that runs parallel to the school. The school called every day to ask the city to clear the sidewalk when it was covered in ice. Mr. Hatt has talked to the schools ground and maintenance representative about where snow can be pushed in the parking lot to reduce traffic congestion
- First grade classrooms were attending the Kensington Park Field trip in January and the 5<sup>th</sup> graders experienced the Winter Survival trip on 1/17
- A Martin Luther King Assembly was held 1/16 in which all grades participated and Mr. Hatt shared the book Sister Anne's Hands. Mr. Hatt is exploring monthly assemblies to provide practice in being a good audience member.
- After school reading club has begun. There are 30 students in the program that experience guided reading with teachers, 1on1 reading with volunteers from Gabriel Richard, and the use of a computer reading program RazKids (which all BP students will soon have access to). Looking for donations of additional snacks to support the program.
- There is a new school nurse Julie Rafburn
- Kindergarten round-up was held Tuesday 1/21

**3. Budget Update** – Provided by Helen Levy

- Currently on budget. \$30.5k has been raised and \$15.5k has been paid out to date
- A motion was made by Helen and seconded by Courtney to approve the Golden Apple Grant to have the Creature Conservancy come to Burns Park at the end of March is Reading Month. The motion passed

**4. Playground Campaign Update** – Provided by Jennifer Monk-Reising and Corry Berkooz

- Currently working on a theme and prospectus for the campaign
- Considering kick-off event at Pizza House in February
- The district has approved the plan submitted by the committee and is releasing an RFP
- Will be purchasing soccer nets that can be used this year

**5. Other Fundraising Updates**

- Focused on securing 2 major sponsors for the BP run as well as second level sponsor for the Fun Run and corner guard sponsorships. Looking to build a 2-3 person sponsorship committee

**6. Goal Setting for 2014**

- Matt Toschlog has stepped down as President-elect so the PTO is currently looking for a volunteer to be President next school year.
- Mrs. Crankshaw suggested updating the book room with new books would be a very meaningful project for the PTO to undertake in 2014. Additionally, there was interest in updating the drinking fountains so that they could be water bottle refilling stations as well.

The meeting was adjourned at 8:06pm

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Laura Whitridge, Co-Secretary

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Date of Approval